

Policy

Jonathan Alder Local School District
Board of Education

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INTER-DISTRICT OPEN ENROLLMENT POLICY

The Jonathan Alder Board of Education believes students should, under certain circumstances, benefit from an inter-district open enrollment policy. Based on guidelines established by the school administration and in conjunction with recommendations from officials of the Ohio Department of Education, the following guidelines for the transfer of students into our school district are listed below. These guidelines are intended to be consistent with Section 3313.98 and 3313.981 of the Ohio Revised Code and apply to students in any school in the state of Ohio.

1. Residents and staff of the Jonathan Alder School District shall have priority to all programs, buildings, and grade levels over open enrollment students.
2. Students being admitted to the school district who are currently not enrolled in the Jonathan Alder School System will be considered for admission in the following order:
 - students who are the children of employees
 - students of families who choose to home school and attend on a part-time basis
 - students of families who are buying or building a new home in the school district, more than 90 days after the beginning of the school year
 - students whose legal residence is outside the Jonathan Alder school boundaries based on the following order:
 - ~ first: students who have been a part of this program in previous years
 - ~ second: brothers and sisters of students who have been a part of this program in previous years next
 - ~ third: new applications
3. All applications for inter-district transfer must be submitted to the superintendent between June 1st and June 30th. If capacities have not been met, this deadline may be extended by the superintendent. Applications will be acted upon by August 1st and parents will be notified in writing. If accepted, parents/legal guardians must provide written acceptance of the transfer to the superintendent by August 10th.

Note: These time lines may change from year to year
4. One application must be completed annually for each student who is requesting an inter-district, open enrollment transfer. Even if there is space available, no applications will be approved after the first full week of October
5. In compliance with ORC 3313.98, the Jonathan Alder Board of Education will enroll students without differentiation on the basis of academic, athletic, artistic, extra curricular activity, or proficiency in English. No person shall on the basis of race, color, creed, national origin, sex, or disability be excluded from participation in, be denied benefits of, or be subjected to discrimination under any educational program.
6. The Jonathan Alder Schools may set inter-district enrollment limits. These limits may be changed annually upon review by the Board of Education. At this time the limits are set as follows:
 - a. In grades K-1, class size will not be allowed to exceed 20
 - b. In grade 2-8, class size will not be allowed to exceed 25 students in a class
 - c. In grades 9-12, class size will not be allowed to exceed 27 students in a class
 - d. Special education and gifted classes will be limited to 3 students below what state standards allow.

Continued

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7. No student will be displaced once he/she is accepted, however, building assignment may be changed in the event of unanticipated population growth until August 15th.
8. Enrollment in a special program (I.e. gifted, special education, other) may dictate what building a child must attend, as units are placed in buildings according to space and availability. The school district may reject an applicant if the services specified in an IEP are not available in district schools.
9. The Jonathan Alder schools is not required to institute any education program, including special education programs, to serve transfer students. If a student is evaluated for placement in a special education program, representatives of the district of residence will be invited to participate in the placement meeting.
10. All approved applications for open enrollment are good for one school year only and may be discontinued at the discretion of the administration in subsequent years or by Board action to discontinue the program.
11. In the event that more students apply for a program/grade level than there is space available, applications shall be considered on a first come, first serve basis based on the date and time they are signed as “received” in the superintendent’s office. Students who have applied but have not been accepted because of a lack of space in a program/grade level will be placed on a waiting list and when openings occur, they will be filled based on program/grade level availability.
12. Applicants may be rejected if the racial balance of either the sending or receiving district would be negatively impacted.
13. No responsibility for transporting students will be accepted by the Jonathan Alder School System as part of this policy unless it is deemed practical and there is bus space available. The decision of the administrator in charge of transportation will be final.
14. The Jonathan Alder Schools reserve the right to deny enrollment to students who have been suspended or expelled for ten (10) or more consecutive days in the most recent semester of attendance or the immediately preceding semester.
15. Students who are interested in attending the JVS must contact the appropriate JVS officials to determine the availability of the specific JVS program.
16. Athletic Eligibility – it is the responsibility of the parent/legal guardian to become familiar with Ohio High School Athletic Association guidelines as to athletic eligibility. These guidelines should be considered before making application. As a general rule, other than incoming freshman, most students who do not live in the district are required to sit out one school year when transferring schools based on OHSAA guidelines.
16. Students who wish to graduate and receive a diploma from Jonathan Alder High School must meet the graduation requirements established by the Board of Education.
17. The superintendent may waive the stated enrollment deadline up to the first full week of October, if space is still available and should extenuating circumstances exist.

Adopted Non Participation – January 4, 1993
Revised to Adopt Open Enrollment – June 14, 2004

Jonathan Alder Schools
Inter-district Open Enrollment Application

Note: A separate application is required for each student making application under this program

Name of Student _____ Grade Level _____ for _____ school year

School District of Residence _____

Date of Birth _____ Male or Female _____ Race _____

Is the student currently receiving special education services? Yes _____ No _____

If yes, please attach a copy of the current IEP or 504 plan.

Has this student been suspended or expelled from school during the current or previous school year? Yes No

If Yes, for how many days? _____

Building Requested _____ Requested date to begin attending _____

If enrolling for high school, list tentative desired classes

Name of Parent(s)/Legal Guardian(s)

Reason for requesting the transfer _____

Address _____

City, ZIP _____ Phone # - Home _____

Work _____

I have read the Jonathan Alder Schools Open Enrollment Policy and agree to abide by the procedures and regulations that have been established.

Signature of Parent/Legal Guardian _____ Application Date _____

(For Building Use Only)

Date and time Inter-district Open Enrollment received Date _____

Time _____

Signature of employee receiving the application _____

(For Use by Central Office Only)

Date of Notification to Parent _____ Approved _____ Denied _____

If denied, reason for denial _____

Signature of Superintendent _____